

A meeting of the **CABINET** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 21 MARCH 2013** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## **APOLOGIES**

  
**Contact  
(01480)**

**1. MINUTES (Pages 1 - 4)**

To approve as a correct record the Minutes of the meeting held on 14<sup>th</sup> February 2013.

**Mrs H J Taylor  
388008**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary, non-disclosable pecuniary or non pecuniary interests in relation to any Agenda item. See Notes below.

**3. LOCAL GOVERNMENT FINANCE ACT 2012 - CONSEQUENTIAL AMENDMENTS (Pages 5 - 12)**

To consider a report by the Head of Customer Services.

**Ms J Barber  
388105**

**4. HOUSING BENEFIT DISCRETIONARY HOUSING PAYMENT POLICY (Pages 13 - 22)**

To consider the contents of a new Discretionary Housing Payment Policy.

**Ms J Barber  
388105**

**5. HUNTINGDONSHIRE INFRASTRUCTURE BUSINESS PLAN 2013/14 (Pages 23 - 32)**

To receive an update on the implementation of the Community Infrastructure Levy in Huntingdonshire and to comment on the Huntingdonshire Business Plan 2013/14.

**Ms C Burton  
388274**

(Copies of the Business Plan have been provided to Members of the Cabinet only).

**6. DOCUMENT CENTRE REVIEW (Pages 33 - 38)**

To consider a report by the Overview and Scrutiny Panel (Economic Well-Being).

**Mrs C Bulman  
388234  
A Roberts  
388015**

**7. SAFETY ADVISORY GROUP (Pages 39 - 44)**

To receive the report of the Safety Advisory Group held on 27<sup>th</sup>

**Mrs A Jerrom**

February 2013.

388009

**8. EXCLUSION OF PRESS AND PUBLIC**

To resolve:-

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial affairs of any particular person, including the authority holding that information and/or to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter.

**9. SETTLEMENT OF OUTSTANDING LEGAL PROCEEDINGS RELATING TO A STAFFING MATTER**

To consider a report by the Managing Director and the Assistant Director, Finance and Resources – to follow.

**M Sharp  
388300**

Dated this 13 day of March 2013



Head of Paid Service

**Notes**

**A. Disclosable Pecuniary Interests**

(1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) *A Member has a disclosable pecuniary interest if it*

*(a) relates to you, or  
(b) is an interest of -*

- (i) your spouse or civil partner; or*
- (ii) a person with whom you are living as husband and wife; or*
- (iii) a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*

(3) *Disclosable pecuniary interests includes -*

*(a) any employment or profession carried out for profit or gain;*

- (b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
- (c) any current contracts with the Council;*
- (d) any beneficial interest in land/property within the Council's area;*
- (e) any licence for a month or longer to occupy land in the Council's area;*
- (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
- (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

**B. Other Interests**

*(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.*

*(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*

- (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*
- (b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association*

*and that interest is not a disclosable pecuniary interest.*

**Please contact Mrs H Taylor, Senior Democratic Services Officer, Tel No. 01480 388008/e-mail Helen.Taylor@huntingdonshire.gov.uk /e-mail: if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).

**If you would like a translation of  
Agenda/Minutes/Reports or would like a**

large text version or an audio version  
please contact the Democratic Services Manager  
and we will try to accommodate your needs.

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.*